

## APPLICATION FOR EMPLOYMENT

<b>PERSONAL INFORMATION</b>			<b>Date</b> _____
Name _____			
Last	First	Middle	
Present Address _____			
Street	City	State	Zip
Phone Number _____	Date of Birth _____	Social Security Number _____	
Driver's License Number _____	U.S. Citizen: <input type="checkbox"/> YES <input type="checkbox"/> NO	Do you have dependable transportation: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Referred by _____			

<b>HAVE YOU EVER BEEN CONVICTED OF A FELONY? (CONVICTION WILL NOT NECESSARILY BAR EMPLOYMENT)</b>	
<input type="checkbox"/> YES <input type="checkbox"/> NO	If YES, please explain: _____
<b>NEECE CONCRETE CONSTRUCTION IS A DRUG FREE WORKPLACE.</b> As a condition of employment you will be required to submit a substance abuse test.	
Are you willing to do so? <input type="checkbox"/> YES <input type="checkbox"/> NO	

<b>EMPLOYMENT DESIRED</b>		
Position _____	Start Date _____	Salary Desired _____
Are you employed now? _____ If so, may we inquire of your present employer? _____		

<b>EDUCATION</b>				
	NAME AND LOCATION	YEARS ATTENDED	DATE GRADUATED	COMMENTS
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL				

**FORMER EMPLOYERS** (List below the last four employers starting with the last one first.)

Date Month and Year	Name and Phone # of Employer	Salary	Position	Reason for leaving
FROM TO				
FROM TO				
FROM TO				
FROM TO				

Any other comments: \_\_\_\_\_

**REFERENCES** (Give the names of three persons not related to you, whom you have known at least one year.)

Name	Address and Phone Number	Business	Years Acquainted
1.			
2.			
3.			

**EMERGENCY INFORMATION**

In case of emergency notify \_\_\_\_\_  
 Name Address Phone# Relationship

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR DISMISSAL. FURTHER, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT ON MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE (FOR OFFICE USE ONLY)**

Date \_\_\_\_\_

**REMARKS:** \_\_\_\_\_

Neatness \_\_\_\_\_ Character \_\_\_\_\_

Personality \_\_\_\_\_ Ability \_\_\_\_\_

Hired  YES  NO Position \_\_\_\_\_ Start date \_\_\_\_\_ Salary \_\_\_\_\_